MINUTES

Present:  J. Chaudhuri, Y. Feng, M. Fryling, J. Hatfield, B. Hoffman, M. Romero, D. Won, C. Utterback, N. Wada-McKee

Excused:  K. Brown, M. Hawley

Absent:  I. Brooks, A. Chee, F. Lee

1. Call to Order
   M. Fryling, Chair, called the meeting to order at 9:26 a.m.

2. Announcements
   None.

3. Intent to Raise Questions
   D. Won asked if the committee could get an update on the status of undocumented students and what the University is doing to support that population. It was agreed to invite Jennifer Celaya Davis to our next meeting for an update.

4. Approval of the Minutes – November 7, 2017 (SPCM 17-05)
   M/S/P approval of the minutes, D. Won.

5. Approval of the Agenda (SPCA 17-06)
   M/S/P approval of the agenda, B. Hoffman.

6. Statement of Student Rights and Responsibilities (SSRR)
   The committee discussed the SSRR document and made edits. It was agreed to continue working on the document at our next meeting.

7. Liaison Reports

   7.1. Executive Committee Liaison
      J. Hatfield gave his report.
7.2. **Academic Advisement Subcommittee Liaison Report**  
J. Chaudhuri gave her report.

7.3. **Associated Students, Inc. Liaison Report**  
M. Romero announced February 8 is the ASI elections application deadline.

8. **Adjournment**  
M/S/P to adjourn 10:41 am.