



# Bi-lateral Study Abroad Program Application

**Application Deadline:**

Fall Term: April 1<sup>st</sup>

Spring Term: August 1<sup>st</sup>

Summer Term: December 1<sup>st</sup>

Country/University applying for: \_\_\_\_\_

Period of requested exchange:  Fall Semester 20\_\_\_\_  Spring Semester 20\_\_\_\_  
 Summer 20\_\_\_\_

**Please type.**

**CONTACT INFORMATION**

Name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Current Address:

Street/Residence Hall and Room \_\_\_\_\_

City, State/Province, and Zip/Postal Code \_\_\_\_\_

Permanent Address:

Street \_\_\_\_\_

City, State/Province, and Zip/Postal Code \_\_\_\_\_

Current Phone \_\_\_\_ / \_\_\_\_ Permanent Phone \_\_\_\_ / \_\_\_\_

Alternate Phone/Cell Phone \_\_\_\_ / \_\_\_\_

E-mail \_\_\_\_\_ Alternate E-mail \_\_\_\_\_

Campus I.D. Number \_\_\_\_\_

**LANGUAGE PROFICIENCY** (check program flyer for language requirements)

Language: \_\_\_\_\_ (indicate level of proficiency: beginning, intermediate, or advance)

Read: \_\_\_\_\_ Write: \_\_\_\_\_ Speak: \_\_\_\_\_

Language: \_\_\_\_\_ (indicate level of proficiency: beginning, intermediate, or advance)

Read: \_\_\_\_\_ Write: \_\_\_\_\_ Speak: \_\_\_\_\_

**For International Office Use Only:**

Date Application Submitted: \_\_\_\_\_

Nonrefundable \$100 Application Fee Received: \_\_\_\_\_

**SCHOLASTIC AND OTHER INFORMATION**Current Class Level:  Fr  So  Jr  Sr Cumulative grade point average: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Will you need courses in your major while on exchange?  Yes  NoAre you currently receiving financial aid?  Yes  NoWhere do you plan to reside at the exchange school?  Residence hall  Off-campusAre you currently enrolled in the honors program?  Yes  NoMarital Status:  Single  Married**EDUCATIONAL BACKGROUND**

Number of units completed to date: \_\_\_\_\_ Number of units enrolled in current term: \_\_\_\_\_

Expected graduation date: \_\_\_\_\_

Do you have any incomplete grades, missing grades, or other deficiencies (e.g. failure to complete required proficiency tests)?  Yes  No

If yes, please explain: \_\_\_\_\_

Activities, positions, honors while in college: \_\_\_\_\_

**OTHER CONSIDERATIONS**Have you ever been convicted of a felony?  Yes  No

Are you on probation, parole, or have any legal judgments pending against you either inside or outside campus?

 Yes  No If yes, please explain:

Are you currently under any campus disciplinary action for violation of codes of academic or student conduct?

 Yes  No If yes, please explain:Do you have any outstanding indebtedness to the campus?  Yes  No**EMERGENCY CONTACT**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Street \_\_\_\_\_

City, State/Province, and Zip/Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ / \_\_\_\_\_ E-mail \_\_\_\_\_

**DEMOGRAPHIC INFORMATION**

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Gender:  Female  MaleAre you currently living in on-campus housing?  Yes  NoAre you a resident of the state/province in which your home campus is located?  Yes  NoCountry of Citizenship:  United States  Canada  Other \_\_\_\_\_ Non-resident alien — If non-resident alien, visa type \_\_\_\_\_  Lawful permanent resident

Primary reason(s) for exchange - check all applicable

 access different courses/faculty evaluate graduate schools live in a different area personal growth participate in host campus international program enter host campus honors program exchange as a resident assistant language study look for future employment other: \_\_\_\_\_

## **SIGNATURE**

I have read and fully understand:

- participating in the exchange program is a privilege and not a right.
- submitting an application is not a guarantee of application acceptance or placement.
- failure to submit any documents by the stated deadline will result in the denial of my application.
- failure to maintain (prior to and during my exchange) all of the eligibility requirements of the program and those of my home and host campuses will result in the cancellation of my exchange.
- failure to pay all financial obligations to my home and host campuses will result in the cancellation of my exchange.

I also understand that until financial obligations are met, my home and host campuses will not release transcripts; and I will not be permitted to re-enroll at, or graduate from, my home campus.

If accepted for participation in the exchange program, I agree to adhere to all the rules and regulations of both my home and host institutions. Failure to do so will result in the cancellation of my exchange.

All CSULA study abroad students are required to carry medical insurance based on institutional, national and international regulations. My signature below affirms that I understand this policy and will purchase the health insurance policy required by CSULA and/or their partner universities. This policy will cover me throughout my participation in the exchange program and will provide proof of purchase to the International Office prior to my departure.

I affirm that all information is complete, accurate, and true to the best of my knowledge. I acknowledge that I am signing freely, voluntarily, and under no compulsion.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## **RELEASE OF INFORMATION**

The collection, retention, and dissemination of your records and information about you are subject to federal regulation under the Family Education Rights and Privacy Act of 1974. You are responsible for specifying the persons or agents who have access to your records. Therefore, it is necessary that we obtain your permission to request and release information pertinent to your exchange. Please read the following statements and sign below:

- I understand that it will be necessary for my campus to obtain certain information about my academic and non-academic record in order to: 1) ascertain my eligibility and suitability for an, and 2) facilitate my exchange after it is arranged. I hereby grant permission to the Study Abroad/Exchange Program Coordinator and/or designee to obtain information that is appropriate to my application and participation in the exchange including, but not limited to, letters of recommendation, permanent academic records and transcripts, conduct, fiscal records, medical records, all for the purposes of exchange placement and participation, continuation, or termination.
- I give permission to the Coordinator and/or designee to contact appropriate personnel in order to verify that I am under no disciplinary action for violation of codes of academic and student conduct and/or that I have no judicial cases pending which would invalidate my eligibility for exchange.
- I hereby release information contained in my application, letters of recommendation, transcripts, and other information required as part of the exchange application process to those individuals/committees responsible for reviewing and approving my application for exchange participation.
- I hereby release information contained in my application, letters of recommendation, transcripts, and other information required as part of the exchange application process to the host institution at which I am placed.

Signature \_\_\_\_\_

Date \_\_\_\_\_



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## Bi-lateral Exchange Program Program of Study Statement

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Name: \_\_\_\_\_

Please complete the information requested on this form regarding how your proposed exchange will contribute to your academic and personal development as well as why you have selected particular colleges and/or universities as exchange sites. Add additional pages if necessary. Submit this statement to your academic advisor for approval and signature prior to returning the form to the Study Abroad Advisor.

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Name of Academic Advisor	Title
Signature	Date

**NOTE:** It is suggested that a copy of the signed form be retained in the student's advisement file.

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### **TO BE COMPLETED BY THE APPLICANT:**

What are your academic expectations while on exchange and how will they contribute to your degree program? Do you expect to take courses in your major or are you more interested in non-major courses?

(Please complete reverse side.)

How will going on exchange contribute to your personal development? Describe your personal goals and reasons for exchange participation. What do you hope to accomplish on exchange that you could not do at your home campus?

Why have you selected the campuses you have listed as possible exchange sites?