Scroll down for relevant reminders and pertinent information.

**Nuts & Bolts**
- 24-Quiet Hours During Finals Week
- Move Out Is Saturday, August 11 by 2 PM
- Transfer Day Is Monday, August 13
- Parking Lot 7A Closed August 16–18
- Mail Delivery: Change Your Address With Our Office
- You Can Still Sign Up For A Meal Plan

**Money Matters**
- Fall Charges—Second Payment Due August 10
  - You Can Still Cancel Your 2018–2019 Academic Year License Agreement

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**Nuts & Bolts**

24-Quiet Hours During Finals Week
Please be considerate and keep noise levels down, especially during finals. 24-quiet hours are in effect now through Saturday, August 11.

Move Out Is Saturday, August 11 by 2 PM
If you will not be staying for the 2018-2019 Academic Year, you need to clean your apartment, remove all of your belongings, and return your keys no later than 2 PM on Saturday, August 11. Return your keys in the Key Drop Box in front of the housing office.

Transfer Day Is Monday, August 13
If you are contracted to stay in housing for the 2018-2019 Academic Year and will live in a different apartment for the fall, your day to transfer all of your belonging and move in to your new place is Monday, August 13. Please come to the Housing Office starting at 9 AM. Your transfer must be complete by 2 PM.
• While you remain in your current summer assignment, we ask that you keep your belongings in your room and out of the common areas. Housing staff will be entering apartment as residents check out to assess for damages.
• Staying in the same room? We ask that you keep your belongings on your side of the bedroom and out of the common areas. Please label any items left in the common areas to assist our staff that will be entering apartments to assess for damages and cleanliness. Please make sure to keep the apartment clean and ready for new students to move in at any time. We try to give advance notice of their arrival but it is not always possible. If the apartment is a mess or if your belongings prevent a student from moving in, you will be charged and referred for conduct.

Parking Lot 7A Closed August 16–18
Parking lot 7A will be closed August 16–18 for move in. Please park in lot 7 during this time.

Mail Delivery: Change Your Address With Our Office
Students moving out at the end of the summer and not living on campus for the fall must submit the Mail Forwarding Request Form before moving out. If you don’t change your address, we’ll return your mail to sender. Make sure to do the following:
• Update your mailing address with vendors who send you paychecks, bills, magazine, packages, etc. It can take several weeks before vendors update their records, so contact them now.
• Change your mailing address on GET. Parking Permits are send to the mailing address on GET.
• Fill out a Mail Forwarding Request Form. We’ll forward first-class mail only for four weeks after you move out. Do not submit an Address Change Form with the Post Office.

You Can Still Sign Up For A Meal Plan
If you’re going to live on campus for the 2018–2019 academic year, you can still sign up for a meal plan for the 2018–2019 academic year (fall 2018 and spring 2019). Send an email to askhousing@calstatela.edu and let us know which meal plan you want, 17, 12 or 10 meals a week. We’ll then confirm your meal plan and add charges to your account so you can make your payment.

Money Matters

Fall Charges–Second Payment Due August 10
If you reserved a space for fall 2018, your second payment is due Friday, August 10. Check your GET account for your fall charges. You can pay online through Cashnet. If you are on
the waitlist, save your money and be prepared to make a payment upon receiving notification that you have been assigned a space.

**You Can Still Cancel Your 2018–2019 Academic Year License Agreement**
If you missed the July 17, 2018 cancellation deadline giving us a 30-day notice, and you will no longer be attending Cal State LA or no longer require on-campus housing, you must complete the [Cancellation and Refund Form](#) as soon as possible to cancel your agreement and have your charges adjusted. A $50 cancellation fee and pro-rated housing charges through the day we re-contract your space, will be applied to your student account. If we are unable to secure a new student and your space remains vacant, you are financially accountable for the full terms and conditions of the 2018–2019 License agreement.

Questions? Contact us at askhousing@calstatela.edu.

Follow us on [Instagram](#), [Twitter](#), [Facebook](#) and [YouTube](#). Copies of this email and past ones are on our [website](#).

*(This is a University Housing-wide email. Please do not reply.)*