Good luck with finals and enjoy your winter break! Scroll down for relevant reminders and information.

Nuts & Bolts
- **Parking Permit Information**
- **Will You Stay or Will You Go? Winter Break Survey**
- Going Home For Winter Break?
- 24/7 Quiet Hours For Finals: December 1–9
- **Proposed Student Health Center Fee Increase**

Money Matters
- More Financial Aid The Earlier You Apply

Events & Opportunities
- EPIC Toy and Food Drive Through 12/11

Reminders
- Building 2 Laundry Room Temporary Closure
- Ordering and Expecting a Package?
- Housing Fees Were Due 11/13
- Call For Residents: Housing and Residence Life Photos and Videos
- Keep Your Mail Safe

Nuts & Bolts

**Parking Permit Information**
If you have a residential fall parking pass, it expires Jan. 21. If you don’t, consider getting a winter pass (valid from Jan. 2–21). Spring 2018 parking permits are now available at the [Parking and Transportation Center](#).
**Will You Stay or Will You Go? Winter Break Survey**
We need to know who’s staying on campus in case of emergency. Please take a minute to fill out the survey by clicking on the link above.

**Going Home For Winter Break?**
Take home anything you don’t need. Also remember to do the following before leaving:
- Unplug all electronics
- Empty the fridge of anything perishable
- Take out the trash
- Turn off the heater and lights
- Hide valuables or take them home
- Make sure all windows, blinds and doors are shut and locked

**Quiet Hours For Finals: December 1–9**
A 24/7 quiet policy is in effect through the end of finals.

**Proposed Student Health Center Fee Increase**
The Student Health Center is proposing a student fee increase starting fall 2018 and is seeking your input. Please take a few minutes to take their survey.

**Money Matters**

**More Financial Aid The Earlier You Apply**
Want to receive the most financial aid possible? Fill out your FAFSA now and don’t wait until the priority filing deadline of March 2, 2018. Aid is limited and issued on a first-come, first-served basis based on your eligibility. Go to fafsa.gov to submit your 2018–2019 Free Application for Federal Student Aid (FAFSA), or dream.csac.ca.gov/ to submit your California Dream Act Application (CADA).

**Events & Opportunities**

**EPIC Toy and Food Drive Through 12/11**
Donate to EPIC’s Annual Toy and Food Drive. Donations can include new or used toys in good condition and non-perishable or canned foods. A collection box is located in the Phase II hallway in front of the Office of Housing and Residence Life.

**Reminders**
Building 2 Laundry Room Temporary Closure
The laundry room in Building 2 is temporarily closed for repairs. Please use the laundry rooms in Buildings 1 or 3 instead. We're sorry for the inconvenience.

Ordering and Expecting a Package?
To ensure safe delivery of your package, make sure to use the correct mailing address (5300 or 5600 Paseo Rancho Castilla). Also, in the special instructions or comments field, state to deliver the package to the Housing Mail Room. Amazon uses local carriers who may deliver your package to the wrong location unless you indicate that it must be delivered to the Mail Room where we can accept it, sign for it and keep it safe until you pick it up. If you do not include this, the carrier may leave your package on a doorstep where it can be stolen.

Increased online ordering due to the upcoming holiday season has caused delivery delays in our local area. Due to the increase, carriers have been late dropping packages off to the Mail Room. Same-day arrival and pick-up will be challenging during this time. With both the late arrivals and large volumes of packages, we ask for your patience as our office will do everything possible to sort, organize and distribute packages as quickly as possible.

Housing Fees Were Due 11/13
Your spring 2018 housing fees were due two weeks ago. A late fee will be posted to your GET account if any balance was not paid. This applies to students paying on the semester and installment payment schedules. Check GET for details.

Call For Residents: Housing and Residence Life Photos and Videos
Are you interested in being in our photos or videos? Do you have a nice apartment that we can take pictures of or use for filming? Let us know. Email askhousing@calstatela.edu or call (323) 343-4800 for more information.

Keep Your Mail Safe
We need your cooperation with the following to ensure the security of your mail:

- Check your mailbox at least once a week. By federal law, mail and packages must be claimed within 10 days or we have to send them back to sender.
- Make sure to lock your mailbox door by closing it and turning the combination lock.
- If your mailbox is open, we won’t deliver your mail, we’ll return it to sender.
- If your mailbox needs repair, report it to the Mail Room immediately.
- If you need help opening your box, come to the Mail Room between 9am–10am or 4pm–5pm Monday through Friday for personalized training.

Questions? Contact us at askhousing@calstatela.edu.

Follow us on Instagram, Twitter and Facebook. Copies of this email and past ones are on our website.

(This is a University Housing-wide email. Please do not reply.)