Welcome to Housing! Every week, we’ll send pertinent info to your Cal State LA email address. Please add askhousing@calstatela.edu to your address book so that our emails don’t land in your junk or spam folder. Check your Cal State LA email regularly or forward it to your personal email. For additional news, follow us on Instagram, YouTube, Twitter and Facebook.

Not every week will have this much information, but since you just moved in, we want to make sure you catch you up to speed.

**Nuts & Bolts**
- New Housemates Are Still Arriving
- Turning In Your Apartment Condition Report
- Sign Up For A Meal Plan
- Trash Disposal
- Residential Parking Permits
- Parking Lot Sweeping Every Friday
- Keys
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**Money Matters**
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Nuts & Bolts

New Housemates Are Still Arriving
If your roommate or housemates have not moved in yet, do not spread out your belongings as students are still moving in this week. Please welcome your new housemates by keeping their bedroom space and the common areas clean and remember to make room for them in the kitchen and bathroom.

Turning In Your Apartment Condition Report
You only need to bring your Apartment Condition Report (ACR) to the Office of Housing and Residence Life if there’s an issue in your apartment that needs to be added to it. If not, the pink slip is yours to keep. Please bring it to us within 48 business hours of moving in. We will make a copy of your updates and return your copy to you. Do not write work order requests on your ACR: submit them online through the Housing Portal.

Sign Up For A Meal Plan
You can still sign up for a Meal Plan for the 2018–2019 academic year. Please fill out the Meal Plan Change Or Cancel Request Form and return it to the Housing Office. Once you sign up, we’ll add charges to your account so you can make your payment, which will be due immediately. Please submit proof of payment to the Housing Office to have meals activated.

Trash Disposal
Please help keep the parking lot and our community clean by disposing of trash in the large bins located near your apartment. Trash bins are conveniently located in the parking lot and throughout the community.

Residential Parking Permits
Residential Parking Permits:
- Are not available for first-year students living on campus.
- Can only be used in Lot 7A—any other lot will result in a parking violation—so residents can no longer move their cars to campus during the day.
- Cost $240 and must be purchased online.

Please visit the Parking and Transportation Center website for more information.
Parking Lot Sweeping Every Friday
Parking Lot 7A is cleaned Friday mornings from 7:30 to 9:30 a.m. Vehicles will be cited if left in Lot 7A during this time so make sure to move your car to Lot 7 (outside the fence).

Keys
If you lose your keys, report it to the Housing Office immediately. For your safety and the safety of others, never loan your keys to anyone (including your roommates or housemates). It is a housing policy violation to do so. Keep your front door corkey away from magnets, including the magnetic strips on credit and debit cards, because they can become demagnetized and may no longer work. If this happens, come to the Housing Office immediately.

RA on Duty
If you need assistance Monday through Friday between 9 a.m. and 5 p.m., please contact the Office of Housing and Residence Life at 323-343-4800. After hours and on weekends, contact the RA on Duty at 323-343-4807 for help with the following:
• Lockouts
• Roommate mediations
• Reporting maintenance issues or provide you guidance on submitting a work order
• Reporting any emergencies or crisis

Work Orders
If anything needs repair in your apartment, please fill out an online Work Order by logging in to the Housing Portal and clicking on the “Maintenance Work Order” tab.

Personal Safety Guidelines
Please take these precautions to keep our community secure:

• Close and lock all doors and windows. Always check before you leave for the day and go to sleep at night. If you have a door or window that doesn’t lock, please let us know immediately and complete a Work Order.
• Secure your personal items in your bedroom and lock the door when you leave.
• Be aware of your surroundings, particularly at night. You may call the Eagle Patrol to escort you to and from classes or your vehicle.
• If you have concerns, contact your Resident Assistant. Report all suspicious activity to the Campus Police at 323-343-3700.
Help Us Conserve Energy & Water
Conserve energy by keeping windows and patio doors closed when using your A/C. Turn off all lights, computers, TVs and the A/C when you leave for the day.

California is a drought-prone state. Help save our precious water by taking shorter showers and not letting the water run while washing dishes or brushing your teeth. Report faucets and shower heads that leak by filling out a Work Order. Thank you for helping to conserve our natural resources!

Campus Closed for Labor Day
The University, including the Housing Office, Mail Room, Community Center and Dining Commons, will be closed on Monday, September 3, for Labor Day.

Interested In A Room Change?
Requests for room changes will be accepted during the third week of classes (Sept. 4–7). We ask for your cooperation in the upcoming weeks. You must remain in your assigned space and cannot change rooms without the formal approval from the Housing and Residence Life Office. We will provide more details in the next Weekly Email.

Money Matters

Financial Aid Recipients, Learn About the Satisfactory Academic Progress Policy
Students on Financial Aid must maintain reasonable academic progress to continue getting financial aid. This includes staying enrolled at full-time status (undergrad at least 12 units, grad 8 units) and abiding by the Satisfactory Academic Progress Policy (SAP) which includes having a:

- Minimum cumulative GPA
- Minimum pace of completion
- Maximum time frame of aid eligibility for degree completion

Not meeting SAP requirements could affect your housing so be informed and stop by to see us if you have any questions.

Events & Opportunities

Welcome Week Schedule: Now Through August 28
Check out the Welcome Week Events taking place at different locations on campus. Here are a few events coming up. Click on the Welcome Week Schedule for additional events and more details on each event.
• August 21–Hypnotist Show: 9 p.m. (U-SU Theatre)
• August 22–City of Orgs: 11 a.m.–3 p.m. (Main Walkway & U-SU Plaza)
• August 22–APISRC Mixer, It’s Karaoke Time: 12 Noon (U-SU, Asian Pacific Islander Student Resource Center, second floor)
• August 22–Fraternity and Sorority Info Night: 5–8 p.m. (U-SU Plaza)
• August 23–Open Houses: Times Vary (Various Locations Throughout Campus)
• August 23–Welcome Wagon: 10–11 a.m. & 3–4 p.m. (U-SU Plaza)
• August 24–Movie on the Green, Black Panther: 6:30 p.m. (University Gym Grass Area (in front of the mural))
• August 27–Golden Eagle Village: 12–4 p.m. (Main Campus Walkway)
• August 28–Welcome Wagon: 10–11 a.m. & 3–4 p.m. (Various Locations Throughout Campus)
• August 28–Taco Tuesday: 12–2 p.m. (U-SU Plaza)

Mocktail Mania: August 24, 7 p.m.
Looking for ways to get involved in housing? Join us for our Residence Hall Association (RHA) mixer event. Participate in interactive games, get to know your fellow residents, and learn how to get involved and make a difference in your community. Desserts and refreshments provided. (Phase II Lounge)

Residence Hall Association (RHA) E-Board
Stay tuned! RHA E-Board selection details coming soon.

Campus Events
Interested in participating in different events and getting involved on campus? Check out these links for more information:

• University Student Union
• Associated Students Inc. (ASI)
• Mind Matters
• Cal State LA General Calendar

We’re Hiring
Would you like to be an Office Assistant for Housing? Stay tuned for more information on how to apply.

Questions? Contact us at askhousing@calstatela.edu.
Follow us on Instagram, YouTube, Twitter and Facebook. Copies of this email and past ones are on our website.

(This is a University Housing-wide email. Please do not reply.)