Housing Application Tutorial
For New Cal State LA Admits
2018–2019 Academic Year
What is the Housing Application Process?

The Housing Application Process is an online process that allows new admits (New Freshmen, New Transfers, New Graduate, New International Students) the opportunity to apply, submit an initial payment, identify roommate(s) and receive a housing assignment for the next academic year.

Participation in the Housing Application Process will be first-come, first-serve. Housing placement is not guaranteed, therefore we encourage students to apply early. Students who fail to participate by the required deadlines may be considered for the Housing Waitlist Process.
Housing Application Process Highlights

Below you will find some important details we would like to highlight about the 2018–2019 Housing Application Process.

• The entire process is available online.

• Only provisionally admitted First Year, Transfer and Graduate students are eligible to participate.

• Students will be required to submit a $140 initial payment up front along with the Housing Application and License Agreement (includes a $40 nonrefundable application fee) to participate in the Housing Application Process.

• The Housing Application and License Agreement opened January 29, 2018.

• Priority Deadline for initial payment, Housing Application and License Agreement is May 9, 2018.

• Medical Accommodation Request Process and deadlines are outlined in the FAQ section of website.

• Interested students will have an opportunity to request friends and search for potential roommates, but are not required to do so.

• Housing Waitlist Process—Students who fail to meet deadlines or financial eligibility during the Housing Application Process can select to participate in the Housing Waitlist Process outlined in the FAQ section.

• The 2018–2019 Housing License Agreement will not include winter break or winter intersession. Please see details in the FAQ section of website.
Housing Application Eligibility Criteria

The following conditions outline a student's *ineligibility* to participate in the Housing Application Process:

- The student *has not* submitted a complete online application and license agreement by deadline.
- The student *has not* satisfied the required $140 initial payment by deadline.
- The student *has not* met the University's admission requirements or their admission has been rescinded (revoked).
- Student *is not* in good financial standing with the University, including having outstanding balances or defaults of official payment plans established with the University Student Loan Services and Collections Office.
Information You Will Need to Successfully Complete the Housing Application Online

To complete the online application and License Agreement, please have the following items available:

• “MyCalStateLA” username and password [What is MyCalStateLA ID?]
• Emergency Contact Information (First and last name, address, phone number, etc.) [We should contact this person if you are ill.]
• Missing Persons Contact Information (First and last name, address, phone number, etc.) [This person knows your schedule and we may contact them if you have not been seen by roommate.]
• Debit, Credit or Checking Account Information—In order to officially complete your online application, you will need to submit a $140 payment at end of the application after submitting your License Agreement. [Other payment methods are covered within tutorial.]
The Process

In order to successfully participate in the Housing Process, you will need to complete the following steps:

- **STEP 1**: $100 Enrollment Confirmation Deposit (ECD). In order to access the application, you must have paid the ECD.
- **STEP 2**: Online Housing Application and License Agreement
- **STEP 3**: $140 Initial Payment: *This is a required step—no deferments or waivers.*
- **STEP 4**: Roommate Search Wizard: Identify requested roommates (optional)
- **STEP 5**: Assignments Process: Housing and Residence Life will assign all eligible participants.
- **STEP 6**: Medical TB Clearance: Students must receive a TB Clearance by Student Health Center prior to moving in.
STEP 1
Pay Your Enrollment Confirmation Deposit (ECD)
(First Year and Transfers only, Graduate students are exempt)

**Deadline: Tuesday, May 1, 2018**

- You must first pay your $100 ECD confirming your enrollment with Cal State LA in order to receive in access to the online Housing Application and License Agreement. Once you pay the ECD, it will take 2–3 days for you to gain access to apply online through the Housing Portal. You won’t receive an email alert about this, so we encourage you to try logging on to the portal daily.

- **Don’t wait until May 1, 2018, to submit your ECD.** The longer you wait, the more students will apply ahead of you. For more information, visit the Admissions Website.
STEP 2
Apply & Sign Online Agreement
Deadline: Wednesday, May 9, 2018

Online Housing Application/Agreement includes
Student Profile
Room Type Preferences
Meal Plan
Payment Schedule

If you are under the age of 18, you must submit a Consent Form (This form must be signed by a parent or legal guardian and submitted to the Housing Office.)
Housing Portal Login: You will use your MyCalStateLA username and password to log on to the Housing Portal.

- You must have paid your Enrollment Confirmation Deposit (ECD). It may take 2–3 days for your ECD to be processed and for you to receive access to the Housing Portal.

What is MyCalStateLA username?
Your MyCalStateLA username is a combination of your first and last name. You would have received this information at the time you were admitted through an email.

What if I don’t remember my password?
You can reset your password by going to Cal State LA’s ITS website.

http://id.calstatela.edu/
Housing Portal

You are now in the Housing Portal. This is the welcome screen and the first step for all students in the housing application process. Click on “Application” to move to the next step in the process.
Application Selection Page

Please select the academic term for which you are applying for housing and then click on “Save & Continue.”

- Academic Year 2018-19 (Fall, Spring)
- Spring 2018

Please be sure to check your Cal State LA email account for all communication from Housing and Residence Life.

Please add our email account (askhousing@calstatela.edu) to your contacts, if you have your Cal State LA email account forwarded to a personal email to avoid our emails to be placed in the junk email folder.

Save & Continue
Housing Portal Welcome Page

- You are now in the Fall 2018–Spring 2019 Application. This is the welcome screen and the first tab in the application process. Click “Begin Application” to advance to the next page.

There are 14 pages in the online Application and License Agreement. Do not skip pages or steps because doing so will cause an error in the submission of your application.
Personal Details Review

Your personal information is downloaded from the University’s system.

Students are required to submit an emergency contact and missing person information.

After adding the required information, click “Save & Continue.”

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**EMERGENCY CONTACT INFORMATION**

Please provide name of person to notify in case of emergency.

- **Emergency Contact Name:**
- **type in name**

- **Contact Relationship:**
- **type in relationship**

- **Street Address:**
- **Street Address 2:**
- **City:**
- **State/Province:**
- **Zip/Postal Code:**

- **Country:**
  (Please Select Country)

- **Phone Number:**
- **type in phone**

- **Cell Phone Number:**
- **type in cell phone**

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**E-MAIL ADDRESS**

- **Campus Email Address:**

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**Missing Person Contact**

- **Contact Name:**
- **type in name**

- **Relationship:**
- **type in relationship**

- **Phone:**
- **type in phone**

- **Cell Phone Number:**
- **type in cell phone**
Program Affiliation

Select from the drop down menu “not applicable” or make your selection of the Cal State LA program you are registered with for the upcoming year. Then click on “Save & Continue.”
Student Profile

Please be sure you answer all questions. Students should answer these questions honestly so that when assignments are processed, the most compatible roommate matches will be provided.

After answering all questions, click on “Save & Continue.”
Room Type Preference

On this page, you will have the opportunity to review the room type rates for the 18–19 year and identify your room-type preference.

Please select the room type that you prefer. **Please note this selection tells us your preference but does not guarantee that you will be placed in this type of room.**

Please select your room-type preference and click on “Save & Continue.”

Special Accommodations

If medical accommodations are required for a student applying to live on campus, the student needs to choose from the available room-type preference options and submit their License Agreement.

The student should read the instructions on how to register with OSD and be sure to provide the proper documentation to OSD by the posted deadline.
## Room Rates 2018–2019

<table>
<thead>
<tr>
<th>Room Type</th>
<th>**Academic Year Rate</th>
<th>Semester Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Single</strong></td>
<td><strong>Phase I &amp; II</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Single</strong></td>
<td>$9,823.00</td>
<td>$4,911.50</td>
</tr>
<tr>
<td><strong>Double</strong></td>
<td><strong>Phase I &amp; II</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Double</strong></td>
<td>$7,587.00</td>
<td>$3,793.50</td>
</tr>
<tr>
<td><strong>Triple</strong></td>
<td><strong>Phase I &amp; II</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Triple</strong></td>
<td>$6,109.00</td>
<td>$3,054.50</td>
</tr>
<tr>
<td><strong>Single</strong></td>
<td><strong>GEA</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Single</strong></td>
<td>$9,059.00</td>
<td>$4,529.50</td>
</tr>
<tr>
<td><strong>Single Suite</strong></td>
<td><strong>GEA</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Single Suite</strong></td>
<td>$8,557.00</td>
<td>$4,278.50</td>
</tr>
<tr>
<td><strong>Double</strong></td>
<td><strong>GEA</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Double</strong></td>
<td>$7,985.00</td>
<td>$3,992.50</td>
</tr>
</tbody>
</table>

**The academic year rate does not include the price for winter intersession.**
License Agreement & Online Signature

The License Agreement outlines the terms and conditions of your housing contract such as your occupancy period and cancellation policy.

Review the License Agreement in its entirety using the hyperlinks in the text. Once your are done, click on the acknowledgement box, type in your CIN as your online signature and click on “Save & Continue.”

Type in your CIN#, which serves as your online signature
Meal Plan Selection

Select from one of the available meal-plan options or if you do not wish to have a meal plan, select “No Meal Plan.” The meal plan is optional. Click on “Save & Continue.”

**Important:** Selecting a meal plan during this step will apply a meal plan to your student account for the 18–19 meal-plan program. If you are unsure about participating in the meal-plan program, select “No Meal Plan.” You can request to add one in the summer or at the start of the academic year.
## Meal Plan Rates 2018–2019

<table>
<thead>
<tr>
<th>Meal Plan Option</th>
<th>Academic Year Rate</th>
<th>Semester Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 meals per week</td>
<td>$2,813.00</td>
<td>$1,406.50</td>
</tr>
<tr>
<td>12 meals per week</td>
<td>$3,213.00</td>
<td>$1,606.50</td>
</tr>
<tr>
<td>17 meals per week</td>
<td>$3,936.00</td>
<td>$1,968.00</td>
</tr>
</tbody>
</table>
Meningococcal Disease Information Form

The state mandates that all universities provide all first-time students residing on campus with the “Off to College Meningococcal Disease Information.”

In addition to providing the information, we need to know if you intend to get or have gotten the meningococcal vaccination, or if you do not plan on getting the vaccination against meningococcal disease. (The vaccination is optional.)

Select from the drop-down menu

Check the box
Tuberculosis Clearance Requirement

Students must receive clearance from the Student Health Center on an annual basis in order to be eligible to move in.

Please read the information and using the hyperlink provided to print the Tuberculosis (TB) Screening Questionnaire Form, click on the box and then click “Save & Continue.”

Tuberculosis Screening Questionnaire
1. Print the form
2. Fill out the form
3. Submit the form by fax or mail directly to the Student Health Center.
4. The Student Health Center will review your documentation and report to Housing if you have been cleared or if they need additional information from you.

It may take up to a week for the Health Center to process your paperwork, therefore we would like to encourage you to submit the TB Screening Questionnaire no later than June 29th to allow for ample time to meet the July 9th deadline.
Consent and Authorization for Agreement and Medical Treatment

If you are under the age of 18, you will need to complete the Consent and Authorization for Terms and Conditions Medical Treatment Form after completing the online License Agreement and application.

Please use the hyperlink provided to print the Consent and Authorization for Terms and Conditions Medical Treatment Form. Then click “Save & Continue.”

Check the box

Save & Continue
**Renter’s Insurance**

The University is not responsible for damage or stolen property and encourage students to purchase property insurance.

GradGuard is a company that has a partnership with many universities and is presented as an option on this webpage.

If you want to purchase or receive more information, click on “Yes, I want to enroll in the GradGuard Renters Program.” You will be redirected to the GradGuard website. On their website, you will be able to enroll or indicate that you are interested and wish for them to send you more information. You will see a button that will redirect you back to the Housing Portal and to the next page.

If you do not want to purchase or receive more information, click on the “I accept financial responsibility for my actions and valuables.” The system will take you to the next page.
Thanks for considering College Renters Insurance from GradGuard

Renters insurance from GradGuard is a great alternative to many families existing Homeowners Insurance policies with coverage designed for College Life, featuring:

- A low deductible
- No credit check requirement
- Protection for your property around the world
- Personal liability coverage
- Replacement cost for your belongings

**Property Coverage:** $6,000
**Liability Coverage:** $100,000
**Deductible:** $100
**Coverage Start Date:** Aug 18, 2018

Estimated Monthly Payment: $14.31

Bill Me Later From GradGuard

We will follow up with you closer to your coverage start date to get your policy squared away. Just give us some quick details and we’ll be in touch.

First Name: (blank)
Last Name: (blank)
Contact Email: Omari@uwrima.edu
Coverage Start Date: 10/19/19
Class: Senior

I would also like to be reminded by text message.

Include a parent/guardian (optional)

Contact Me Later To Purchase My Policy

I decline and accept financial responsibility for my belongings

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Renters insurance is underwritten by Markel American Insurance Company, Winstonsalem, NC. The advertised product is not available in AK, CT, FL, and WI. Other program options are available for these states. Claims and coverage subject to policy.

Request information
No longer interested
Payment Schedule

Housing fees can be paid by semesters or installments. Select the payment schedule that best fits your budget and then click “Save and Continue.”

There are only two payment schedules offered through Housing and Residence Life.
- **Semester** (2 payments a year)
- **Installment** (4 payments a year)

Payment plans are offered through the University Student Loan Services and Collections Office.

Students who are awarded and accept a financial-aid package that will assist them with their payments should select the installment payment schedule.
$140 Initial Payment

This is the last page of the Online Housing Application and License Agreement. Here you will continue to Step 3, which is to satisfy your initial payment in order to complete your Housing Application.

If you select to make your payment by mail or in person, you must provide the Housing Office with proof of payment via a receipt by the deadline of May 9, 2018, in order for the online application to be deemed complete.
STEP 3
Submit $140 Initial Payment
Deadline: Wednesday, May 9, 2018

Payment is required to complete your Housing Application and Agreement. There are no deferments or waivers.

Payment Options:
• Online (Credit, Debit, E-Check) via the Housing Application/Agreement
• Mail (Check or Money Order)
• In-Person/Walk-in (Cash, Check or Money Order)
• Foreign Currency using Flywire
Online Payment Via Application/Agreement

To make your online payment using a credit card, debit card or e-check, click on the “Pay Now” button to be redirected to CashNet.

By doing this, there is a communication connection established between the Housing Portal and CashNet that allows our Portal to be updated as soon as you submit the online payment.
Online Payment on CashNet

Students have the option to make their payment using a Credit Card or Electronic Check (e-check).

1. Click on a payment method
2. Click on “Next” after you select a payment method
Enter the payment account information and then click on “Next.”

Review to confirm the information is filled out accurately, without typos.

If all the information is correct, click on “Submit Payment.”
Once you arrive at the following receipt page, your payment is submitted.

Do not close the window! Do not click the back arrow on the browser!

Click on “RETURN TO HOUSING APPLICATION” for the payment to be recorded in the Housing Portal!
Mail (Check or Money Order)

Please mail in your check or money order to the Cal State LA Cashier’s Office.

- Please include on the check or money order the student’s name, campus ID number (CIN#) and “Fall 2018 Housing Initial Payment.”

- Mail it to: Cal State LA Cashier’s Office, 5151 State University Drive, Administration 128, Los Angeles, CA 90032.

- Check and money orders must be received by the deadline, not postmarked by the deadline.
In-Person/Walk-in (Cash, Check or Money Order)

To make an in-person payment, please visit the Cal State LA Cashier’s Office located on campus in the Administration Building Rm 128.

• The cashier service windows are located in the open courtyard area.

• Notify the staff you want to pay the $140 Fall 2018 Housing Initial Payment.
Foreign Currency

Please go to Flywire to make your payment using a foreign debit or credit card, international wire transfer, or other local payment options from your home country.

• First-time users will be asked to create a Flywire user account. The system will provide you with instructions throughout the process.
Online Application Submission Confirmation

After you have made your $140 Initial Payment, you will log on to the Housing Portal and will see the last page confirming that your application is submitted.

Students will not have access to the submission confirmation page until proof of payment (receipt) has been received by Housing.
STEP 4
Roommate Search Wizard
(May 15–June 1)

Identify Your Roommates(s) on the Housing Portal

What will you need to complete this step? Campus Identification Number (CIN) of Preferred Roommate(s) Any friends you plan to request as roommates. Note they MUST have successfully completed Steps 1 through 3 to be qualified to participate in the roommate search and selection (Step 4) process.
What is the Roommate Search Wizard?
This wizard provides students with the opportunity to request friends as roommates and/or search for potential roommates.

• **Application with Roommates:** If a student is interested in being assigned a room with a preferred roommate(s), the student will utilize the Roommate Search Wizard to identify the individual or individuals with whom they wish to share a bedroom. Students who are interested in living together in the same bedroom must complete the roommate search and confirmation process during Step 4 (Roommate Search Wizard) prior to the Assignment Process. All students must have completed an online application, paid all fees and confirmed a mutual roommate request.

• **Application with Roommates and Housemates:** If a group of students wants to be assigned into an apartment together, they will utilize the Roommate Search Wizard to identify the individuals they wish to share an apartment with. Students who are interested in living together in the same apartment must complete the roommate search and confirmation process during Step 4 (Roommate Search Wizard) by the June 1 deadline. All students must have completed an online Application and License Agreement, paid all fees and confirmed a mutual roommate requests.

• **Application without Roommates:** Students may participate in the Housing Application Process as an individual and do not to request a roommate. Once they complete the online Housing Process, we will assign them to an available bed during the Assignment Process using the profile questionnaire answers to find the best available roommate match.
Roommate Search Wizard

Log on to the Housing Portal. Click on 2018–2019 term and then click on “Save & Continue.”
Click On Tab 6, Roommate Search, From the Application Menu
(May 15–June 1)

The roommate search function will allow you to manage your list of requested and accepted roommates. In order to search for specific predetermined roommates, you will need their campus identification number (CIN) and legal name(s).

There are three ways to find a roommate: search by details, search by profile questions, or browse matching roommates. If you browse matching roommates, this information is entirely based on answers to a profile questionnaire.
Search For Roommate(s) by Details (Name and CIN)

Searching for a predetermined roommate(s) will require their legal name and CIN in order to search for them in the Housing Portal. Only if your roommate(s) have an application on file will they show up in this search field.

Here is where you would view profiles to ensure compatibility and submit a request.

Although you have predetermined your roommate(s), you must request one another and accept those requests to be paired as roommates. (In other words, it must be mutual.)

Note: This option is only available for students who have submitted their online License Agreement and $140 payment before the priority application deadline of May 9, 2018, making them eligible to participate in the Housing Process.
Search For Potential Roommate(s) by Profile Questions

You can search for roommates utilizing one or more of the student profile questions. This function will allow you to identify potential roommates based on their answers. For example, if study or sleep habits are a major factor for you when searching for a roommate, you may select related questions to search for students who are the most compatible to you in those specific areas only. If any of the roommates listed interest you, you may submit a roommate request. A roommate request goes directly to a student’s Cal State LA email, notifying them that another student has requested them as a roommate. Students receiving roommate notification emails must re-enter the Housing Portal to accept that roommate request in order to confirm a mutual agreement. 

*We recommend monitoring your email for requests from other students and/or confirmations of your requests to other students.*

![Roommate Search - Search By Profile](image-url)
Search By Suggested Roommates (Compatibility Matching)

This option allows you to view how you compare with other students in the system. The list will provide suggestions based on how you and other participants answered the student profile questions. These suggestions are offered as a tool to assist you in searching for matches.

If you are interested in any of the suggested roommate matches, you may submit a roommate request to email the student. Students receiving roommate notification emails must re-enter the Housing Portal to accept that roommate request in order to confirm a mutual agreement.

*We recommend monitoring your email for requests from other students and/or confirmations of your requests to other students.*
How To Submit A Roommate Request

Whether you are requesting a predetermined roommate or using the roommate search functions to find your match, once you’ve identified a roommate of interest you must submit a roommate request.

A roommate request goes directly to a student’s Cal State LA email notifying them that another student has requested them as a roommate.

Students receiving roommate notification emails must re-enter their Housing Application on the Housing Portal to accept the request.

Note: Only accepted requests will create a confirmed roommate for the Housing Assignment Process. If you fail to request a roommate or accept a roommate request, you will not be linked to your roommates in the system, which will prohibit your chances of being placed together. In other words, if you miss this step, you won’t be able to live together.
How To Accept A Roommate Request

Your list of roommate requests will show up in the Roommate Search step tab as **Requested Roommates**. If you are the recipient of a roommate request, you will see the “Accept Request” and “Decline Request” links by the requester’s name. We recommend reviewing the profile of your requester prior to accepting any roommate requests.

To accept the request, click on “Accept Request.” Once you have accepted the request, you will be a confirmed roommate of the requester and officially linked in the system for the Housing Assignment Process.

To decline the request, click on “Decline Request.” Once you decline a request, it will send a notification to the requester that you have declined their roommate request.
Take One Last Look At Your Roommate Search Main Page

Before the roommate search tab closes on June 1, 2018, please review your roommate search main page to verify you have finalized and confirmed all requested roommates of choice. Your **mutually confirmed roommates** will show up under **Added Roommates**. These are the roommates you will participate in the Housing Assignment Process with in Step 5. Roommate(s) who remain under **Requested Roommates** past the June 1st deadline cannot be confirmed during or after the Assignment process (Step 5).

![Screen shot of roommate search main page](image)

- **Added Roommates**
  - You currently have not added any roommates. You can search for roommates using the link below.

- **Requested Roommates**
  - You have no roommate requests.

- **Search for roommates**
  - Search for roommates by details
  - Search for roommates by entering their details

   *Remember: Smoking is prohibited (not allowed) inside any State Building including Student Housing Apartments. Smoking is only allowed in designated areas in Housing.*

- **Save & Continue**
Assignment Process & Confirmation Email
(June 4-June 11)

Students who have completed the following steps will be eligible for the Assignment Process:

Step 1: Online Housing Application by the deadline of May 9
Step 2: $140 Initial Payment by the deadline of May 9
Step 3: Roommate Search Wizard (Timeframe: May 15-June 1)

Step 3 is optional
Assignment Process

Assignments will be processed on a first-come, first-serve basis. The final date that the entire process (online Agreement and $140 payment) was submitted will be utilized to determine priority order.

Since housing is not guaranteed, we encourage you to complete the process as early as possible to increase your chances of receiving a bed space for the upcoming year and your room-type preference. If demand exceeds the number of spaces, you will be added to the Housing Waitlist.

Room-type preferences requested during the Application Process will be considered during the Assignment Process, but are not guaranteed. You'll be assigned to a bed space based on availability.
Confirmation Email

At the completion of the Housing Assignment Process, you will receive an email confirming your room reservation. The required next steps will be sent to your Cal State LA email account on Monday, June 11, 2018.

The email will outline your 2018–2019 housing agreement information, including your assigned room type, meal-plan option, payment option, and 18–19 payment schedule.
Prepare For Move In

Move-in details will be emailed to students in July.

New students will be invited to move in to their fall housing assignments by appointment on Saturday, August 18, 2018.

Students must meet these eligibility requirements to move in:

- Tuberculosis (TB) Clearance (Submitted and cleared TB review with Student Health Center by July 9, 2018)
- Payment (Paid in full by July 9, 2018)
- Full-Time Enrollment (Undergrad: a minimum of 12 units; Grad: a minimum of 8 units by July 31, 2018)
Tuberculosis (TB) Clearance

Deadline: Monday, July 9, 2018

University policy requires that all residents provide proof that they are free of tuberculosis or that they are not at high risk for tuberculosis and require a TB test.

Print, complete the Tuberculosis (TB) Screening Questionnaire and submit it directly to the Student Health Center by fax, mail or in person. Please follow the instructions included on the Questionnaire.

To view Cal State LA’s tuberculosis policy and procedures for residents, visit the Student Health Center’s Registration Health Requirements and click on “Housing Residents.”
Payment for Fall 2018 Housing Fees

Deadline: Monday, July 9, 2018

Once you have received a housing assignment confirmation, your 2018–2019 housing fees will be added to your Cal State LA student account no later than June 2018, and will be due by July 9, 2018.

Based on your payment schedule application, your fall fees will either be due in one payment (semester) or two payments (installment).

You MUST review your housing bill in June and follow the payment dates outlined on your student account to avoid late fees. Late fees are applied monthly for past due balances. All fees must be paid in full prior to your move in date. See the Payment Schedule for more info.
Full Time Unit Enrollment
Deadline: Monday, July 31, 2018

As a resident, you will be required to enroll before moving in and maintain Full Time Unit Enrollment throughout the year.

- Undergrad: a minimum of 12 units
- Grad: a minimum of 8 units

*Waitlisted classes will not be considered when unit enrollment verifications are conducted.*

Conditionally admitted students who have paid their $100 ECD will receive an email in April 2018 from Golden Eagle Orientation with instructions on how to sign up for an orientation date.

Most students will receive access to start registering for classes on their orientation date, if they have met all the criteria.

Visit Cal State LA’s Golden Eagle Orientation website for detailed information: [http://www.calstatela.edu/orientation](http://www.calstatela.edu/orientation)
Contact Us With Any Questions

The Office of Housing and Residence Life
California State University, Los Angeles
Address: 5300 Paseo Rancho Castilla, Los Angeles CA 90032-8647
Phone: 323-343-4800
Fax: 323-343-6465
Email: askhousing@calstatela.edu
Follow us on Instagram, Twitter, Facebook and YouTube.