At its meeting on February 12, 2018, Faculty Policy Committee approved the following editorial changes related to semester conversion as part of its consent agenda.

**FPC 17-14: Reduced Worktime Program**

Line 7: This language replaces quarters with semesters.
Reduced Worktime Program

(Senate: 9/22/82, 10/13/82 [EA], 9/26/84 [EA], 10/17/89; President: 11/5/82, 11/2/84, 11/10/89)

Purpose, Eligibility, and Options. Title 5 of the Administrative Code, sections 4313043155, 4317043174, and section 42852, provides all full-time faculty members with the possibility of voluntary participation in a reduced work-time program in which the faculty member will work less than full time with a prorated reduction in salary and benefits. For academic teaching employees, the available options are a reduction in the employee's time base, a reduction in the number of quarters SEMESTERS taught, or a combination of both. For faculty members other than academic teaching employees, the available options are a reduction in the number of hours of work per day, number of days per week or per month, or a reduction in the number of days of work per year.

Information about this program is available from the office of the Provost and Vice President for Academic Affairs